

Admissions Policy 2026-27

Person(s) responsible for updating the policy	Principal
Date approved	October 2025
Approved by	Board of Directors
Period of review	Annual
Status	Statutory

Contents

1. Introduction	1
2. Admission Arrangements	2
3. Admission Process	2
4. Education Health and Care Plans (EHCPs)	3
5. Academic Criteria for Post-16 (Year 12) places	3
6. Over subscription criteria for Year 10 and 12 Applicants	3
7. Late Applications	4
8. Waiting List Provision	5
9. Fair Access Protocol	5
10. In Year Admissions	5
11. Appeals	5
12. Withdrawal	6
13. Shared or joint residency	6
14. Children educated outside of their chronological year group	6
15. Applications from abroad (or from Scotland, Wales, Northern Ireland, the Isle of Man or the Channel Islands)	7

1. Introduction

- 1.1 Logic sits in a wider family of schools – Tudor Park Education Trust. Currently the Trust consists of Springwest Academy and Logic Studio School.
- 1.2 **Future focussed and passionate about education. Together we make a difference every day.** Tudor Park Education Trust is firmly rooted in Feltham and its locality, and is deeply committed to its development. The Trust is founded on the belief that inspirational teaching and learning is the key to future opportunity. We have developed an expertise in training and developing our teachers to be innovative and creative ensuring success at all levels. We are determined to secure a happy and healthy community that is energised by the achievements of its young people.
- 1.3 Together we make a difference by ensuring creative leadership at all levels in our schools. Together we give opportunity and bring success in two different schools with their own distinct characters; sharing a common purpose of excellence.
- 1.4 **A relevant and connected education, focused on tomorrow's economy. We make a difference every day.** Sometimes education just doesn't make sense. Employers are saying that the system simply isn't producing young people suited to the modern economy. Universities tell us that undergraduates are unprepared for independent study. Something is missing. The whole concept of Logic has been developed with this and the local community in mind. We want to link the education that our students receive with the careers available to them in the local economy and beyond. We want to help them access a better future with outstanding progression routes into university, employment or further training. Logic's ethos is a simple one – Looking forward. Looking outwards. Taking action.
- 1.5 Logic Studio School will provide school places for young people aged between 14 to 18 years old and the Admission Arrangements for the Year groups 10 and 12, intake 2027, are set out below.
- 1.6 Logic Studio School and the Independent Appeals Panel will act in accordance with all relevant provisions of the statutory codes as they apply at any given time to maintained schools and with the law on admission as it applies to maintained schools. Reference in the codes to admission authorities shall be deemed to be reference to Tudor Park Education Trust, which governs Logic Studio School.
- 1.7 Logic Studio School will manage their own admissions and applications should be made directly to the school (see 3.1 below).

2. Admission Arrangements

- 2.1 The admission arrangements for Logic Studio School for the year 2027-28 and for subsequent years are:
 - 48 students in Year 10
 - 120 students in Year 12
- 2.2 Logic Studio School may set a higher admission number as its published Admission Number for any specific year. The Academy is not required to consult on any proposed increase to the PAN; however it must notify the Local Authority of the increase and specify the changes on the school website.

3. Admission Process

- 3.1 Applications for Year 10 entry September 2027 will be managed by Logic directly. Parents / Carers can apply by completing the application form to be found at www.logicstudioschool.org or by telephoning 020 8831 3001 for a hard copy of the application form. The closing date for applications will be 31st October 2026 although late applications will also be accepted if places are still available. Offers for places will be made on March 1st 2027.
- 3.2 Applications for Year 12 entry in September 2027 will be managed by Logic directly. Parent/carers can apply by completing the application form to be found at www.logicstudioschool.org or by telephoning 020 8831 3001 for a hard copy of the application form. The application form should be complete and returned to the school by 31st January 2027, although late applications will also be accepted until the end of August 2027.

Offers for places will be made following a meeting at the school based on forecast grades. Offers will be conditional and based on GCSE achievement which meets the minimum entry requirements details set out in section 5 below.

- 3.3 Year 11 students at Logic will be entitled to progress to post-16 provision if they meet the minimum academic entry requirements. Priority will be given to Logic students who meet the criteria over external candidates.
- 3.4 Details of progression criteria at Post-16 will be published online. Both internal and external students wishing to enter Post-16 provision at the school will be expected to have met the same minimum entry requirements.

4. Education Health and Care Plans (EHCPs)

- 4.1 Young people with an Education Health and Care Plan that name Logic as an appropriate school will be allocated a place if their needs can be met.

5. Academic Criteria for Post-16 (Year 12) places

- 5.1 Both internal and external students wishing to enter Logic Post 16 provision will be expected to have met the minimum entry requirements as outlined below:
 - A Levels: To study straight A level courses there is requirement minimum of 6 GCSEs at grade 9 - 6 with a grade 7 in your A level subject of choice.
 - BTEC: For BTEC level 3 courses you need a minimum of 6 GCSEs at grade 9 – 4 including at least a 4 in English and 4 in Maths.
- 5.2 Details of specific GCSE attainment for particular courses is available on the Logic website.

6. Over subscription criteria for Year 10 and 12 Applicants

- 6.1 When the number of applications is greater than the published admissions number, and after the admission of students with an Education Health and Care Plan which names Logic, places will be allocated using the following admission criteria in order of priority:
- 6.2 **Priority One: Looked After Children and Previously Looked After Children**
Children who are looked after by a local authority or were previously looked after but immediately after being looked after, became subject to an adoption, child arrangements, or special guardianship order. A looked after child is a child who is (a) in the care of a local authority, or (b) being provided with accommodation by a local authority in the exercise of their social services functions (see the definition in Section 22(1) of the Children Act 1989).

Previously looked after children include those children who appear (to the admission authority) to have been in state care outside of England and ceased to be in state care as a result of being adopted. A child is regarded as having been in state care outside of England if they were in the care of or were accommodated by a public authority, a religious organisation, or any other provider of care whose sole or main purpose is to benefit society.

An adoption order is an order under the Adoption Act 1976 (see Section 12 adoption orders) and children who were adopted under the Adoption and Children Act 2002 (see Section 46 adoption orders). A 'child arrangements order' is an order settling the arrangements to be made as to the person with whom the child is to live under Section 8 of the Children Act 1989 as amended by Section 14 of the Children and

Families Act 2014. Section 14A of the Children Act 1989 defines a 'special guardianship order' as an order appointing one or more individuals to be a child's special guardian (or special guardians).

6.3 Priority Two: Students with a sibling already at Logic Studio School.

Priority will be given to students with a brother or sister at Logic at the time of admission but not application. The definition of a brother or sister is:

- Sharing same parents
- Half-brother or sister, sharing one common parent
- Step-brother or sister, where two children are related by a parent's marriage
- Adopted or foster brother or sister

6.4 Priority Three: Students with a sibling already at Springwest Academy.

Priority will be given to students with a brother or sister at Springwest at the time of admission but not application. The definition of a brother or sister is:

- Sharing same parents
- Half-brother or sister, sharing one common parent
- Step-brother or sister, where two children are related by a parent's marriage
- Adopted or foster brother or sister

6.5 Priority Four: Students from co-located Secondary School in the MAT ie Springwest Academy.

6.6 Priority Five: Where there are more applications that meet this criterion than there are places in the school priority will be given to students living nearest to the school.

6.6.1 Distance Definition

6.6.2 In order to be fair to all applicants, Hounslow has a standard method of measuring the home to school distance. For all schools where the Local Authority (LA) is the Admissions Authority (AA) for the school and any schools where the Admissions Authority (the Governing Body or Academy Trust) has a policy to use the LA's measuring system, the walking route is measured by using a geographical information system.

6.6.3 It starts from a "seed point" which is a point of measurement in the footprint of the home address. The seed point is provided by the Local Land and Property Gazetteer (LLPG) from information compiled by the Local Authority or from the National Land Property Gazetteer (NLPG) for addresses outside our borough.

6.6.4 From the seed point, the route firstly connects to the nearest node of the digitised network. It will always measure using the centre of the road nearest to this point even if your home address is on the corner of two roads. The positioning of front doors, driveways and back gates are not relevant to the route or the measurement and are not programmed to be used by the measuring system. The digitised network is constructed from road data supplied by Ordnance Survey called OS Mastermap Highways Network. OS Mastermap Highways Network has been accurately digitised to measure along the centre of the road. The LA has no control over how OS digitise the road and footpath network.

6.6.5 The network starts from the seed point in the property provided as the child's address and continues by the walking route to the nearest of the school gates which is used by pupils to enter the school grounds. Where there are multiple applications with equal distances, the LA's database will randomly order these.

6.6.6 The walking route is established using an algorithm within the software used by the LA. This software is called Mapx and is produced by MapInfo. This programme integrates with the LA's database (Synergy/School Admissions Management) which is supplied by Access UK Ltd www.theaccessgroup.com

6.6.7 Other measuring systems may give a different measurement, but the Local Authority cannot take a measurement from another measuring system

6.7 Twins, triplets and multiple births

In the event that the school has one place to offer and the next child on the waiting list is one of twins, triplets or other children of multiple births, the school will offer both twins, all triplets or children of multiple birth a place even if this means temporarily going over the published admission's number.'

7. Late Applications

7.1 It is important that the application form is returned by the closing date of 31st October 2025. Submitting a late application reduces your chances of an offer of a place at Logic Studio School.

7.2 If after the 1st March 2027 the school is not full additional applications will be accepted and young people will be admitted until Year 10 meets its capacity of 48.

8. Waiting List Provision

8.1 For year 10 applicants, if the school is oversubscribed, you will be placed on a waiting list in order of the oversubscription criteria listed in section 6. Waiting lists will be re-ordered in accordance with the oversubscription criteria whenever a child joins or leaves the waiting list.
The waiting list will be in operation until the 31 August 2027. Parents/carers on this list at this time will be contacted by Logic Studio School to advise that they will need to complete an in-year application via the Hounslow Portal to continue on the waiting list from 1 September 2027. Inclusion on a waiting list does not mean that a place will eventually become available.

8.2 Year 12 applicants, if the school is oversubscribed, the Trustees will consider first all those applications received by the published deadline. Applications received after this deadline will be considered but an offer of a place will only be made if space on the preferred programme of study is still available or if space subsequently becomes available at a later stage in the admissions and enrolment process. A waiting list will be held until the end of the Autumn Term. Inclusion on a waiting list does not mean that a place will become available.

9. Fair Access Protocol

9.1 Logic will participate in Hounslow's Fair Access Protocol.

10. In Year Admissions

10.1 Pupils may apply at any time to join the school in-year. Applications for places made after the 31 August 2027, will be classed as an in-year admission. Applications for in-year admissions for Year 10 and Year 11 should be made to both the Local Authority and to Logic Studio School directly using the application form available on the school's website www.logicstudioschool.org. Applications for in-year admissions for Year 12 and Year 13 should be made to Logic Studio School directly using the application form available on the school's website www.logicstudioschool.org.

10.2 If places are available in year, the Local Authority will contact the applicant at the top of the waiting list and inform them.

10.3 If more applications are received at the same time than places available, the School's over-subscription criteria will apply.

11. Appeals

- 11.1 Applicants who are unsuccessful in their request for a place will be given an opportunity to appeal against the decision to an independent panel. Appeals for a place at Logic will be heard in accordance with the Schools Admissions Appeal Code. The decision of the Independent Appeals Panel is binding on the admissions authority and the parents.
- 11.2 Appellants should contact a.pett@logicstudioschool.org by 1st June 2027 for information on how to appeal. Information on the timetable for the appeals process is on our website at www.logicstudioschool.org

12. Withdrawal

- 12.1 Logic may withdraw an offer of a place where a parent fails to respond within a reasonable timescale, or the place was offered on the basis of a fraudulent or misleading application.

13. Shared or joint residency

- 13.1 The Local Authority will only accept one application per child and only one offer of a school place will be made.
- We ask that parents work together to agree on the address to be used and the school preferences to be applied for. Any disagreements should be resolved before submitting an application. If parents are unable to reach an amicable agreement, then both parents should seek their own legal advice or recourse through the Family Courts. The Local Authority will not mediate between parents.
- 13.2 Where a child lives with parents with shared parental responsibility, each for part of a week, the address where the child lives is determined using a joint declaration from the parents stating the pattern of residence. The declaration (including the addresses of both parents) must be submitted at the time of making the original application.
- 13.3 If a child's residence is split equally between both parents, then parents will be asked to determine which residential address should be used for the purpose of admission to school. If no joint declaration is received and the residence is split equally by the closing date for applications, Hounslow will consider the address of the parent who is in receipt of Child Benefit or if Child Benefit is not being received, the address at which the child is registered with a doctor (GP). You must send us a copy of your latest benefit entitlement notice or your child's medical card. We may also ask for further evidence if required.
- 13.4 If the residence is not split equally between both parents, then the address used will be the address where the child spends the majority of the school week. It is for the home Local Authority to determine the address to be used for the allocation of a school place.

14. Children educated outside of their chronological year group

- 14.1 It is usual practice for children to be educated in school year groups as determined by their date of birth, however there is no statutory barrier to children being admitted outside their normal age group. Parents/carers do not have the right to insist that their child is admitted to a particular age group but may make a request for this to happen.
- 14.2 Before making your request, you are encouraged to discuss this with the class teacher and the Principal of your current school.
- 14.3 You must make a separate written request at the same time as making your online application for your child's actual age group. You can upload supporting documentation if you wish to do so.
- 14.4 The admission authority for each school will decide based on the circumstances of your case and in the best interests of your child. Your request must set out the reasons why you are making the request and any relevant evidence you want us to consider which may include:
- the parents' views
 - recent information about your child's academic, social and emotional development

- recent medical history and the views of a medical professional
 - whether they have previously been educated out of their normal age group
- 14.5 The views of the Principal will be an important part of this consideration. We may also gather information from any professionals involved with your child to consider whether any of the following apply:
- Whether your child shows significant delay in intellectual development/education skills, across all subject area, to an extent that curriculum differentiation (with appropriate SEN resources) is not reasonable.
 - Whether your child's physical maturity places them in a position of being developmentally different from their peer group.
- 14.6 Whether your child shows an equivalent delay in emotional development and social skills, appropriate for a younger peer group

15. Applications from abroad (or from Scotland, Wales, Northern Ireland, the Isle of Man or the Channel Islands)

- 15.1 This policy does not apply to Crown Servants, who are dealt with under the statutory provisions of the School Admissions Code * see Members of UK Armed Forces and Crown Servants.
- 15.2 If you and/or your child currently live abroad but intend to move to the London Borough of Hounslow, we will accept an application ahead of your arrival. Your application will be processed using the home address in the country where your child is currently residing even if your family is returning to a property you own in the UK.
- 15.3 If we make an offer of a school place, the child will be expected to start on the first day of term.
- 15.4 Parents should ensure that their child has a right of abode or the conditions of their visas otherwise permit them to access a state-funded school.