

## Overview

	Year 12	Year 13
Monday	No form time - lessons from 9.40 am.	Form time – 8.55 am start.
Tuesday	Form time – 8.55 am start.	No form time - lessons from 9.40 am.
Wednesday	Employer engagement 8.55 am start	Employer engagement 8.55 am start
Thursday	Academic support 8.55-9.40 am No form time - lessons from 9.40 am.	Academic support 8.55-9.40 am No form time - lessons from 9.40 am.
Friday	Assembly every other week – please see published schedule.	Assembly every other week – please see published schedule.

## Independent Study:

Each student has x4 periods of independent study on their timetable. These periods are timetabled and students are expected to report to the library. **These sessions are treated as lessons** and are under the supervision of a teacher

- You must be in the library during these timetabled sessions.
- There are a set of Google Chromes in the library. **You cannot bring computers from Logic to the library.**
- The library is silent during these times.
- Mobile phones should be away.
- These sessions are registered and compulsory – non-attendance will be treated as truancy and normal procedures are followed.
- All of your homework will be posted in the Google Classroom.

## Signing In and Out:

Students **must sign in and out** using their ID cards on the electronic sensor on reception. This includes at lunch time as this is how we know if you are on site. Registers for tutor time, lessons and independent sessions in the library will also be taken.

You are required on site for form time, lessons, timetabled independent study and employer engagement. You do not have to be onsite at other times – the aim is to give you more freedom, as per University. However if you fall behind in your work or gain too many academic support sessions, these freedoms will be taken away e.g. additional independent study added to your timetable, earlier registration required. **You must be in school at least 10 minutes before any lesson starts, including all timetabled independent study periods.**

## Late Detentions:

Following student feedback we have removed late lunch detentions. Late sanctions can be awarded for being late to form time, timetabled lessons or independent study periods. The following sanction list will be invoked:

- 5 lates - academic support and letter home
- 10 lates - an additional independent study period added to the timetable and phonecall home

- 15 lates - Parental meeting with ACO and a member of SLT
- 20 lates - Fixed Term exclusion
- 25 lates - Permanent exclusion

## **Key Stage 5 Weekly Plan – The detail**

### **Monday:**

Year 13 - Form time starts at 8.55 am. Here students plan for the week; academic updates and discussions and ULAS updates. The big focus will be on transition, including UCAS, apprenticeships and career aspirations. During this time each form tutor will be expected to have 3 x 10 min tutorials with individuals in their groups:

Year 12 - Lessons start from 9.40 am. You must be on time for your timetabled lessons that day.

### **Tuesday:**

Year 13 - Lessons start from 9.40 am. You must be on time for your timetabled lessons that day.

Year 12 - Form time starts at 8.55 am. Here students plan for the week academic updates and discussions and ULAS updates. The big focus will be on transition, study skills and your career aspirations. During this time each form tutor will be expected to have 3 x 10 min tutorials with individuals in their groups:

### **Wednesday:**

Year 12 and 13 - 8.55am start for Employer Engagement days. Arrive and register with EE lead teacher for chosen pathway. There is no form time, and students go straight into EE lesson.

### **Thursday:**

Year 12 and 13 - No form time and lessons start at 9.40am with the same expectations as outlined above. Academic support also runs with SFI and SDI, this starts at 8.55 am and you will have been informed by email if you are required to attend. Please see academic support sanctions for further details. Literacy intervention also occurs, via invite, at 8.55 am - 9.40 am with Mrs Griffin.

### **Friday:**

There are 3 assemblies per half term for Year 12 and 13. The schedule, and when you are required to attend will be published in the Sixth Form Google Classroom and communicated to you also via email. On 'off' weeks lesson start from 9.40am. You will have one meeting with your form tutor every half term which you will be informed of.

## EXPECTATIONS of 6<sup>th</sup> FORM AT TUDOR PARK EDUCATION TRUST

### 1. FOLDERS AND ORGANISATION

*Students must:*

- Have a well-organised folder with subject specific sections, or a subject specific folder. Every subject area should have 3 sections:
  - i) Admin - eg . A student friendly long term plan for the academic year
  - ii) Up to date lesson notes and handouts
  - iii) PREP

*Staff must:*

- Issue students with long term plan for the academic year
- Check folders weekly - email form tutor and 'cc' ACO of Year 12/13 if no folder is brought.
- Ensure students catch up on any missed lesson notes and PREP.
- Ensure all PREP and resources are available in a subject or unit specific Google Classroom.

### 2. INDEPENDENT STUDY

*Students must:*

- Complete all assignments to the best of their ability and hand in on time
- Email or see a teacher in advance of the hand-in date if they are struggling

*Staff must:*

- Set students **2 hours of PREP** for every double lesson they see them.
- Give at least one week to complete PREP in order to allow students to plan their time properly.
- Whenever possible set PREP tasks that **do not** require access to a laptop.
- Set PREP that either reapplies content from the previous lesson, or PREP that prepares understanding for a new topic.

### 3. ASSESSMENT

*Students must:*

- Take all assessment seriously and prepare thoroughly for it.
- Respond to feedback via the green sheet policy.

*Staff must:*

- Assess Year 12/13 at least once per half term per double lesson taught using the green sheet for feedback (see marking and assessment policy).
- Ensure that the assessment is examination focused, has a mark scheme and is moderated between staff.
- Keep marked work and feedback sheets in a class assessment portfolio which is kept in school.

#### **4. LESSON STRUCTURE**

*Students must:*

- Be punctual and arrive with a resilient mindset, ready to 'try at everything'.
- Engage in class discussion, ask probing questions and be willing to think around a problem.
- Catch-up with any work missed due to absence.

*Staff must:*

- Ensure lessons have a taught element, an application of this new knowledge and a testing of it.
- Review all PREP at the beginning of the next lesson.
- Make learning fun, engaging and where possible relevant to the real world.
- Follow the rewards and sanctions policies.

#### **5. TUTOR TIME**

*Students must:*

- Ensure they arrive on time and with a positive attitude.
- Be motivated to participate in all opportunities both inside and outside of the classroom.

*Staff must:*

- Have individual half termly meetings with each student in the tutor group and record this information on the student CEIAG tracker.
- Be proactive in contacting home about tutees, for positive and negative reasons.



## **Sixth Form Dress-code**

Sixth Form students are role-models within the school and the local community and as such should wear clothing that is smart yet casual and in keeping with a working and school environment.

To provide absolute clarity:

- Coats and hoodies must be taken off in lessons.
- No hats.
- No offensive slogans or oversized logos.
- No inappropriately short skirts (midriffs should also not be visible).
- No low cut or strappy tops.
- No low-slung, ripped, or torn jeans. No denim/blue jeans but smart black jeans are acceptable.
- No underwear should be visible.
- No UGG boots.
- No sportswear or tracksuits (although smart black trainers/pumps are acceptable).
- No beachwear (including flip flops).
- No excessive facial piercings or large looped or tunnel earrings.
- Hair colour and hairstyles must **not** be extreme in nature.

This list is not exhaustive and individual judgements may be made by the Sixth Form team. In all of this the emphasis is on self-respect and setting a good example. We remind students that they will be asked to return home to change if their style of dress contravenes this dress code.

**In addition, from time to time, there will be 'High Stake Business Dress' days. This will be communicated clearly and all students will be expected to follow the bespoke dress code regulations on that day.**

## Logic Studio School Course guide

**A Levels:** assessed through terminal exams, taken after 2 years. Core Maths is also a 2 year course.

**AS Levels:** 1 year courses, which can then be continued into a full A-Level if successful. The only AS course we offer is Economics.

**EPQ:** A 6 month programme which starts in January. Students produce a mini-dissertation about an area of academic study which interests them. They have a tutor but much of this project is self-directed. A portfolio is produced and submitted to the exam board at the end of the course and assessed externally.

**BTEC Diploma:** Equivalent to two A-Levels and is 8 units in total. This is comprised of their specialisms, e.g. Business and Events, Business and Marketing, Computing and Programming, Digital Games Design, or Digital Publishing. Each unit is marked as a Pass, Merit or Distinction and all of these are added up at the end of the course to create a final grade, e.g. DD, or DM, MP etc.

**BTEC Foundation Diploma:** Equivalent to 1.5 A-Levels and is 6 units in total. Anyone studying Business Core, who also undertakes the Employer Engagement programme (Mixed Pathway for Yr12) is automatically topped up to the F. Diploma as they are able to submit work placement modules which are accredited. Each unit is marked as a Pass, Merit or Distinction and all of these are added up at the end of the course to create a final grade, e.g. D\*, D, M or P.

**BTEC Ext Certificate:** Equivalent to 1 A-Level and is 4 units in total. The courses we offer for this are Business, Computing and Creative Media. Each unit is marked as a Pass, Merit or Distinction and all of these are added up at the end of the course to create a final grade, e.g. D\*, D, M or P.

### The Logic Extras:

All courses listed above attract UCAS points which are used to apply for University. The points tariff is listed overleaf. Different Universities have different entry criteria and will make offers depending on the chosen course and level. In the summer of Year 12 Logic Studio School runs a comprehensive UCAS programme which explains all of this in detail.

Every Wednesday we run Employer Engagement programme. Students are either on their work placements, taking part in Industry visits or Logic's CSR (Corporate Social Responsibility) scheme. In Year 13 we look at University or apprenticeship opportunities. This programme is aimed at increasing aspiration and giving students meaningful experience to build employability skills.

## UCAS Tariff System

EPQ	AS Levels	Level 3 Maths	A Level	UCAS points	BTEC Diploma	BTEC F.Dip	BTEC Ext. Cert
				112	D*D*		
				104	D*D		
				96	DD		
				84		D*	
				80	DM		
				72		D	
				64	MM		
			A*	56			D*
			A	48	MP	M	D
			B	40			
			C	32	PP		M
A*				28			
A			D	24		P	
B	A	A		20			
C	B	B	E	16			P
D	C	C		12			
				10			
E	D	D		8			
	E	E		6			

**AAT accountancy:** In term 1 and 2 we study Level 2 Book-keeping and once this is passed we move onto Level 3 Diploma in Accountancy (which attracts UCAS points if passed).

**Exams for Industry:** Industry courses in Computing and do not attract UCAS points. However they are qualifications which are accepted by all major IT employers, making students stand out and command an impressive starting salary.

## Sixth Form Assessment Week Expectations and Intervention Cycle

### Year 12

<b><u>Baseline assessment</u></b> Friday 7th September	<b><u>Assessment week 1</u></b> Autumn 1 WB 08.10.18	<b><u>Assessment week 2</u></b> Autumn 2 WB 03.12.18	<b><u>Assessment week 3</u></b> Spring 1 WB 04.02.1	<b><u>Assessment week 4</u></b> Spring 2 WB 25.03.19	<b><u>Assessment week 5</u></b> Summer mocks WB 24.06.19
<b>Literacy focus</b>	A Level → current grade based on specific assessment  BTEC → current grade based on assessment plan	A Level → current grade based on specific assessment  BTEC → current grade based on assessment plan	A Level → current grade based on 25% of course  BTEC → current grade based on assessment plan	A Level → current grade based on specific assessment  BTEC → current grade based on assessment plan	A Level → current grade based on 50% of course covered and year 13 forecast grade  BTEC → current grade based on assessment plan and year 13 forecast grade
<b><u>Literacy Intervention</u></b> Literacy lessons  Thursday VGR  Ongoing until students have passed	<b><u>Intervention 1</u></b> Academic supports (NB this is ongoing)  Subject intervention	<b><u>Intervention 2</u></b> Additional 2 private study  Subject intervention  Reports  Parents evening / meetings	<b><u>Intervention 3</u></b> Additional 2 private study  Subject intervention  Parent meetings for ongoing concerns (Subject teachers & FT)	<b><u>Intervention 4</u></b> Additional 2 private study  Subject intervention  Parent meetings for ongoing concerns (ACO & HOD)	<b><u>Intervention 5</u></b> Letter home outlining year 13 intervention  Reports  Parent meetings for concerns moving into year 13 (ACO, HOD, SLT)

### Year 13

<b><u>Assessment week 1</u></b> Autumn 1 WB 08.10.18	<b><u>Assessment week 2</u></b> Autumn 2 WB 03.12.18	<b><u>Assessment week 3</u></b> Spring 1 WB 04.02.1	<b><u>Assessment week 4</u></b> Spring 2 WB 25.03.19	<b><u>Assessment week 5</u></b> Summer 1 WB 13.05.19
A Level → current grade based on specific assessment  BTEC → current grade based on assessment plan	A Level → current grade based on 75% of course  BTEC → current grade based on assessment plan	A Level → current grade and prediction  BTEC → current grade based on assessment plan	A Level → topics completed, predicted grade  BTEC → current grade based on assessment plan	A Level → topics completed, predicted grade  BTEC → current grade based on assessment plan
<b><u>Intervention 1</u></b> Additional 2 private study (based on year 13 performance)  Academic supports (ongoing)  Subject intervention	<b><u>Intervention 2</u></b> Additional 2 private study  Subject intervention  Reports  Parents evening / meetings	<b><u>Intervention 3</u></b> Additional 2 private study  Subject intervention  Parent meetings for ongoing concerns (Subject teachers & FT)	<b><u>Intervention 4</u></b> Additional 2 private study  Subject intervention  Parent meetings for ongoing concerns (ACO & HOD)	<b><u>Intervention 5</u></b> Additional 2 private study  Parent meetings for concerns about completion (ACO, HOD, SLT)



#### Literacy intervention → Ongoing

- VGR will run additional literacy sessions on Thursday 8.50 - 9.40am.

#### Intervention 1 → Autumn 1

- Students will be placed in academic supports by subject teachers.
- If students receive more than 2 academic supports per ½ term they will be placed on intervention and will need to attend 2 additional private studies for the duration of the term.
- Subject teachers are responsible for providing students with additional work to complete during academic support.
- A letter will be sent home to parents to inform them of academic support.
- Subject teachers are responsible for communicating with parents throughout the term.

#### Intervention 2 → Autumn 2

- Academic support is process ongoing - letters to be sent home each time.
- Following RAP meeting with ACO & HOD (in Autumn 1) students will be placed on intervention 2 - letter to go home.
- Students will need to attend 2 additional private studies.
- Subject teachers are responsible for providing students with additional work to complete during intervention.
- Reports & parents evening / meetings.

#### Intervention 3 → Spring 1

- Academic support process is ongoing - letters to be sent home each time.
- Following RAP meeting with ACO & HOD (in Autumn 2) students will be placed on intervention 3 - letter to go home.
- Students will need to attend 2 additional private studies.
- Subject teachers are responsible for providing students with additional work to complete during intervention.
- **Level 1 concern meeting.** *For ongoing concerns subject staff and/or form tutors should arrange parent meetings.*

#### Intervention 4 → Spring 2

- Academic support process is ongoing - letters to be sent home each time.
- Following RAP meeting with ACO & HOD (in Spring 1) students will be placed on intervention 4 - letter to go home.
- Students will need to attend 2 additional private studies.
- Subject teachers are responsible for providing students with additional work to complete during intervention.
- **Level 2 concern meeting.** *For ongoing concerns HOD and/or ACO should arrange parent meetings.*

#### Intervention 5 → Summer term

- Academic support process is ongoing - letters to be sent home each time.
- Following RAP meeting with ACO & HOD (in Spring 2) students will be placed on intervention 5 - letter to go home.
- Subject teachers are responsible for providing students with additional work to complete during intervention.
- Reports - year 12 only.
- **Level 3 concern meeting.** *For ongoing concerns SLT should arrange parent meetings.*

# Logic School Employer Engagement Pathways at KS5

At Logic, students in Year 12 are able to select and follow an Employer Engagement Pathway as part of their studies. This takes place on Wednesdays and is led by a pathway teacher who oversees their progress, as well as supporting the building of an online portfolio using ULAS. Students participate in activities, visits and projects linked to these careers and in some cases, undertake industry qualifications to support their learning.

## **Computing Professional Pathway**

This focuses on the Computing industry and in particular the skills and qualifications needed to be a Network Engineer. Supported by Gaia Technologies, students undertake CISCO qualifications and participate in practical workshops with computers and networks. There is also the opportunity for work placements with Gaia later in the year.

## **Finance and Accountancy Professional Pathway**

This looks at the Finance Industry, with a particular focus on Accountancy. Students will complete an AAT Level 2 Industry qualification and work with people in the finance industry. Students are part of the Careers Academy and will also participate in masterclasses and workshops with Career Ready. This leads to a paid 6 week internship in the Summer with a major UK company, including BP, Citibank or Quantum Black.

## **Russell Group Pathway**

This is ideal for students looking to apply for university, particularly those studying mainly A Level courses. Students will focus on completing an Extended Project Qualification (EPQ) which carries UCAS points and supports UCAS applications. Students will also undertake projects, workshops and masterclasses that focus on the study skills needed to succeed in university.

## **Creative Media Pathway**

A new pathway for 2018, this has been set up to support our CM students with a particular focus on practical projects. Working with industry professionals, students will undertake a series of activities and projects that directly focus on the skills needed to succeed in a CM career. There will also be an opportunity to visit CM businesses to see their work in action.

## **Business Pathway**

Rebranded for 2018, this is ideal for students looking to develop the skills and experience needed to be successful in Business! Students will participate in projects that develop key employment skills and develop their project management skills as part of a team. Students also have the opportunity to undertake work placements, visit businesses and meet with employers.

# Logic Studio School – Year 12 Employer Engagement Pathways 2018

Business, Finance and Accounts Professional	Computing Professional Pathway	Business Pathway	Creative Media Pathway	Russell Group Pathway.
<p><b>Career Ready Programme</b></p> <ul style="list-style-type: none"> <li>• A paid Summer Internship with a major business for 4-6 weeks.</li> <li>• Mentoring</li> <li>• Careers and Training Days</li> <li>• Masterclasses</li> </ul> <p><b>AAT Accountancy Exams</b></p> <ul style="list-style-type: none"> <li>• Level 2 Bookkeeping</li> </ul>	<p><b>Gaia Technologies</b></p> <p><b>Exams for Industry</b></p> <ul style="list-style-type: none"> <li>• Comptia A+ Industry Exam</li> <li>• Cisco Networking Exams</li> <li>• Practical workshops</li> <li>• Work placements</li> </ul>	<p><b>Business</b></p> <ul style="list-style-type: none"> <li>• Business projects to develop employment skills</li> <li>• Specialist online courses to develop practical skills and knowledge</li> <li>• Volunteering and charity work</li> </ul>	<p><b>Logic Employer Engagement</b></p> <ul style="list-style-type: none"> <li>• CM projects focusing on industry skills.</li> <li>• Logic Induction Programme</li> <li>• Industry visits</li> <li>• Career Talks, Masterclasses and Workshops with industry specialists.</li> <li>• Development of key employment skills</li> <li>• Portfolio Development</li> </ul>	<p><b>Extended Project Qualification (EPQ)</b></p> <ul style="list-style-type: none"> <li>• UCAS projects which develop key skills and also provide UCAS points to support University applications.</li> </ul> <p><b>Study Skills</b></p> <ul style="list-style-type: none"> <li>• Study and Revision skills</li> <li>• Development of higher order thinking skills</li> </ul>
<p><b>Logic Employer Engagement</b></p> <ul style="list-style-type: none"> <li>• Logic Induction Programme</li> <li>• Industry visits</li> <li>• Career Talks and Workshops with industry specialists.</li> <li>• Volunteering</li> </ul>	<p><b>Logic Employer Engagement</b></p> <ul style="list-style-type: none"> <li>• Logic Induction Programme</li> <li>• Career Talks, Masterclasses and Workshops with industry specialists.</li> <li>• Volunteering</li> </ul>	<p><b>Logic Employer Engagement</b></p> <ul style="list-style-type: none"> <li>• Logic Induction Programme</li> <li>• Industry visits</li> <li>• Work Placement opportunities.</li> <li>• Career Talks and Workshops with industry specialists.</li> <li>• Development of key employment skills</li> </ul>	<p><b>Specialist courses to develop practical skills and knowledge</b></p> <ul style="list-style-type: none"> <li>• UDEMY</li> <li>• Future Learn</li> <li>• Google Digital Garage</li> <li>• Alison Courses</li> <li>• Tech Partnership</li> </ul>	<p><b>Transition Programme</b></p> <ul style="list-style-type: none"> <li>• UCAS Support</li> <li>• Logic Careers Fair</li> <li>• Access to ULAS programme</li> <li>• University visits</li> <li>• Enrichment opportunities</li> <li>• Volunteering</li> <li>• Career Talks and workshops</li> </ul>
<p><b>Transition Programme</b></p> <ul style="list-style-type: none"> <li>• UCAS Support</li> <li>• Apprenticeships Overview</li> <li>• Application Support</li> <li>• Logic Careers Fair</li> <li>• Access to ULAS programme</li> <li>• University visits</li> <li>• Enrichment Opportunities</li> </ul>	<p><b>Transition Programme</b></p> <ul style="list-style-type: none"> <li>• UCAS Support</li> <li>• Apprenticeships Overview</li> <li>• Application Support</li> <li>• Logic Careers Fair</li> <li>• Access to ULAS programme</li> <li>• University visits</li> <li>• Enrichment opportunities</li> </ul>	<p><b>Transition Programme</b></p> <ul style="list-style-type: none"> <li>• UCAS Support</li> <li>• Apprenticeships Overview</li> <li>• Application Support</li> <li>• Logic Careers Fair</li> <li>• Access to ULAS programme</li> <li>• University visits</li> <li>• Enrichment opportunities</li> </ul>	<p><b>Transition Programme</b></p> <ul style="list-style-type: none"> <li>• UCAS Support</li> <li>• Apprenticeships Overview</li> <li>• Application Support</li> <li>• Logic Careers Fair</li> <li>• Access to ULAS programme</li> <li>• University visits</li> <li>• Enrichment opportunities</li> </ul>	<p><b>Logic Employer Engagement</b></p> <ul style="list-style-type: none"> <li>• Logic Induction Programme</li> <li>• Optional Work Placement opportunity</li> <li>• Development of key employment skills</li> </ul>