Provider Access Policy	
Preson(s) responsible for updating the policy	Vice Principal
Date approved	8 March 23
Approved by	Local Governing Body
Period of review	Annual
Status	Statutory

Contents

1. Introduction

1.1 This policy statement sets out the school's arrangements for managing the access of providers to students at Logic for the purposes of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

2. Scope and purpose

2.1 This policy is intended to be read by external agencies looking to engage with students at Logic. It sets out:
- ● Procedures in relation to requests for access
- ● The grounds for granting and refusing requests for access
- ● Details of premises or facilities to be provided to a person who is given access

2.2 This policy should be read in conjunction with our CEIAG policy and safeguarding policy.

3. Student entitlement

3.1 All students in years 10 to 13 at Logic Studio School are entitled to:

- ● Find out about technical education qualifications and apprenticeship opportunities as part of our careers programme, which provides information on the full range of education and training options available at each transition point

- ● Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships

- ● Understand how to make applications for the full range of academic and technical courses

4. Management of provider access requests

4.1 A provider wishing to request access should contact John Cadogan, Vice Principal via email j.cadogan@logicstudioschool.org.

4.2 Providers should provide information on what the engagement will entail including details of the content that will be presented. It should be made clear how this content is relevant to students.

4.3 The school policy on safeguarding sets out the school's approach to allowing providers into school as visitors to talk to our students. This can be found here.

4.4 All visitors will need to complete the TPET visitors form and return prior to permission being given to talk to students - this can be found here.

5. Opportunities for access

5.1 A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils and/or their parents. This might include assemblies, careers events, PBL transition days and employer engagement sessions.

5.2 A menu of opportunities for each academic year can be found in appendix A.

6. Granting and refusing access

6.1 Requests will be granted where a clear educational benefit can be seen for the students involved. It is expected that providers are able to offer flexibility for dates and times of access.

6.2 In the unlikely event that access is refused a short explanation will be given. This may include:
- ● Content that is not suitable for students at this time.
- ● Little or no education benefit is seen.
- ● Clarity with which messages are communicated is lacking.

7.   Premises and facilities

7.1   The school will make the main assembly space, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team.

7.2   Providers are welcome to leave a copy of their prospectus or other relevant course literature with reception, which will be added to the Careers section of the college library or 6th form centre (as appropriate). These areas are available to all students at lunch and break times.

Appendix A

In Year 10, students will have the opportunity to:

- Experience an assembly from local EBP Spark to discuss Work Experience and the local job market. (November)
- Identify their individual skills and aptitudes through a Careers Morning focused on potential future jobs and careers. (PBL1)
- Participate in a speed networking event with local business people to further develop their knowledge of a variety of careers. (PBL3)
- Undertake a visit to a local employers to further develop knowledge of career opportunities. (PBL5)
- Participate in a Mock Interview morning in preparation for Work Placement. (PBL5)
- Undertake a full time Work Experience placement for one week with a local company. (July)
- Visit local universities to find out about courses and post 18 options. Trips include St Mary's Universities (PBL3) and Goldsmiths World of Work Event (July)
- Attend the Logic Careers Fair to meet employers, universities and apprenticeships and training providers. (July)
- Complete an individual careers booklet looking at a variety of CEIAG activities.
- Participate in projects that focus on key employment skills - teamwork, leadership, problem solving, planning, meeting deadlines, sales & marketing and presenting to an audience. Projects include:
    - Crowdfunding (PBL1)
    - Logic Easter Business Fair (PBL4)
    - Creative Media Days at Logic (PBL1 and PBL2)
- Undertake visits to participate in activities linked to future careers. Trips mighr include:
    - Sky (PBL5)
    - Apple (PBL5)
    - London Design Museum (PBL5)
- Various PSHE / Assembly topics throughout the year.

In Year 11, students will have the opportunity to:

- Participate in a speed networking event with local business people to further develop their knowledge of a variety of careers. (PBL3)
- Undertake a transition day that focuses on post 16 option research. To include local job data; various post 16 options available; possible career pathways and requirements; and research into courses available. (PBL1)
- Undertake a second transition day that focuses on applications. To include completion of application forms, CV design and a post 16 transition interview. (PBL2)
- Attend college and school open mornings and events to investigate post 16 options. (Various)
- Attend the Logic Careers Fair to meet employers, universities and apprenticeships and training providers. (July)
- Learn about and participate in the Recruitment and Selection Process as part of their BTEC Level 2 Business Course. (PBL1)
- Complete an individual careers booklet looking at a variety of CEIAG activities.
- Participate in projects that focus on key employment skills - teamwork, leadership, problem solving, planning, meeting deadlines, sales & marketing and presenting to an audience. Projects include:
  - Gaia Technologies 'Jekyll & Hyde project (PBL1)
  - Business Presentations (PBL3)
  - Website Development (PBL1)
  - Revision Bootcamp and Video Making (PBL4)
- Various PSHE / Assembly topics throughout the year.

In Year 12, students will have the opportunity to:

- Participate in the Logic Induction Programme. (Half Term 1)
- Introduction to Employer Pathways.
- What employers want?
- The local job market.
- Choose an 'Employer Pathway' that focuses on their possible future career (Half Term 1). These pathways include:
  - UCAS Pathway for those focused on University Applications
  - Finance Professional Pathway including AAT qualifications
  - Computing Professional Pathway including CISCO Exams
  - Creative Media Pathway including Industry projects.
  - Business Pathway
- Participate in projects that focus on key employment skills - teamwork, leadership, problem solving, planning, meeting deadlines, sales & marketing and presenting to an audience. Projects include:
  - Feltham Futures Community project (PBL1)
  - Presentations Skills - Pecha Kucha (PBL2)
  - London Cultural Scramble (PBL3)
  - Tenner Challenge
- Undertake visits to participate in activities linked to future careers. Trips include:
  - UCAS Exhibition (June)
  - Aim Higher Creative Media Careers Event - Ravensbourne College (June)
  - Complete individual online courses (Various)
  - Visit local universities to find out about courses and post 18 options. Trips include St Mary's, Roehampton, Kingston and UWL (Various).
- Complete an EPQ to support a University application - UCAS Group (starts Spring Term).
- Participate in the Logic Transition Week (July)
- Apprenticeship Opportunities with support from Outsource Training and Education & Employers.
- University opportunities with UCAS and Aim HIgher.
- The Logic Careers Fair.
- Undertake Work Placements (Various) and Career Ready Internships (Summer) with local companies.
- PSHE / Assembly topics throughout the year including EE mornings (Various)
- Individual half termly meeting with FT and completion of Logic Careers Tracker

In Year 13, students will have the opportunity to:

- Participate in the Logic Transition Course (November / December)
- Identify and research potential Post 18 options
- Apprenticeship Applications plus Mock Testing Centre, interviews and visits to businesses offering apprenticeships - supported by Outsource Training.
- University Applications - UCAS, personal statements, finance and interview support.
- Apply for University, apprenticeships or employment through Year 13 Form time mentoring.
- Individual half termly meeting with FT and completion of Logic Careers Tracker
- Complete Online Learning Courses to support applications. (Various)
- Learn about and participate in the Recruitment and Selection Process as part of their BTEC Level 3 Business Course. (Spring Term)
- Preparing for Life after Logic! (PBL3)
- Attend the Logic Careers Fair to meet employers, universities and apprenticeships and training providers. (July)
- Participate in projects that focus on key employment skills - teamwork, leadership, problem solving, planning, meeting deadlines, sales & marketing and presenting to an audience. Projects include:
- Managing an event (PBL2)
- Creative Media Photo Project (PBL2)
- Personal Finance (PBL1)
- PSHE / Assembly topics throughout the year including ULAS (Various)
- Application Support with the Logic Career Club (PBL4&5)