

Friday 28th August 2020

Dear Parents and Students,

I wanted to further update you with some specific guidance and procedures that we will be operating when our Year 10 students begin at Logic on Monday 7th September. We are genuinely so excited to have our new students onsite and aim to make things as normal as they can possibly be. Below we outline some important updates.

Face coverings:

There has obviously been a great deal of discussion around the role of face coverings in the news in recent days! We continue to follow government guidance which allows schools to make decisions on the specific needs of their students. A more detailed policy will be updated on our website next week pending further government guidance but in short at Logic:

- *The use of face coverings is **optional** in all areas of the school - students can choose to wear them in communal areas if they wish.*
- *Should students opt to wear a face covering **in class**, this must be in the form of a **clear visor** so as to facilitate learning.*
- *Those students opting to wear a face covering (including visors) must also carry a **sealable plastic bag** in which to store their face covering and hand sanitizer. When removing it, it is expected that they will preferably wash but at least sanitize their hands before removal of the mask and again after it has been sealed in its bag.*

Overview of other precautions:

We would like to reassure you that we are taking every possible precaution for our students' return, in line with current Government guidance. In particular, at Logic we will be focussing on:

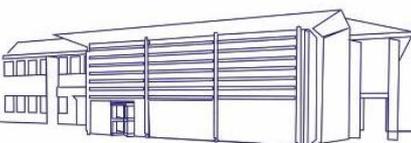
- Extensive hand washing and sanitising procedures for all students and staff;
- Increased cleaning of the building throughout the day and each evening;
- Adapted timetables to minimise student numbers for arrival, breaktime, lunchtime and departure;
- Year group 'bubbles' to minimise contact with other students;
- Reduction in classroom changes and lesson crossovers including staircases and entrances and exits to the building.

The school will be constantly monitoring and risk assessing our procedures and external advice. Students will be updated of any changes. Further advice can be seen in the FAQ section below and our full procedures for staff and students are available on the school website.

Attendance:

It is also important to note that full time attendance at school is now expected for all students from September and this is in line with the recently released government update for schools. Parents are not allowed to keep their child at home unless:

- They have developed symptoms and are awaiting the result of a COVID-19 test. The school should be informed immediately of the results of this test.
- They are self-isolating, as a result of a positive test for themselves or a member of their household.
- They are quarantining having returned from an overseas holiday to a country on the quarantine list.



The government shielding advice for vulnerable people was paused on August 1st and as such, vulnerable students or those living with vulnerable people should also return to school.

Induction Day:

For Year 10, students will return to Logic for an induction session on Monday 7th September from 10am-3pm. During this induction session, we will particularly focus on Covid procedures and precautions but will also look at student timetables, plans for the year, online learning and student expectations. Students will also participate in a team building afternoon with an external company we have hired to support us. For Monday:

- Students should meet on the rear playground at 9.50am.
- Students will be placed in groups and asked to wash hands before entering the school following staff instructions.
- All coats should be left at home (where possible) or placed in bags. No coats will be allowed upstairs or into classrooms.
- Students may wish to bring trainers for the team building afternoon, although these are not specifically needed.

Lessons:

Lessons for all year groups begin on Tuesday 8th September with Year 10 students expected onsite by 9am in the rear playground. We will again follow our entry procedures as outlined above. Students will have a full timetable throughout the week and will finish at their normal times.

Equipment

To reduce the risk of infection, it is compulsory for all students to bring their own equipment in a school bag. As a minimum, every student should bring a pencil case with two pens, two pencils, a rubber and a ruler as well as a small bottle of hand sanitiser and a clear bottle for water.

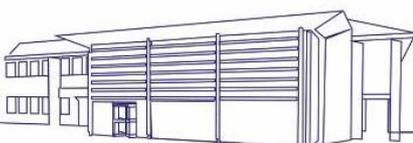
Break and Lunch Times:

A key change this year will be student access to the cyber cafe and outdoor areas at break and lunch times. This will include:

- Identified outdoor areas for each year group bubble at break and lunch to limit contact.
- The use of the cyber cafe at lunch time only for Year 10 and 11 students to limit student numbers. This includes those with free school meals.
- Year 10 and 11 will not be able to use the canteen at break times. We therefore suggest all **Year 10 students bring a snack and drink from home for break time.**

PE and Enrichment:

PE lessons will begin on Monday 14th September for Year 10 students. Initially, we are asking students to bring trainers only to use for PE as we have limited access to changing facilities. We will also be running *optional* enrichment sessions for Year 10 and 11 students from Monday 14th September from 4pm-4.40pm. These will form a mix of sporting and non-sporting options with further details provided during the WB 7th September.

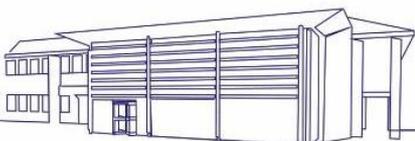


Please see our website for full details of our procedures for staff and students. In the meantime, if you have any specific questions or queries, please contact Mr Onwubuya, the Achievement Coordinator for KS4 via email on m.onwubuya@logicstudioschool.org.

We look forward to seeing you all soon and can't wait to get you back to school, learning and thinking about your futures.

Yours faithfully,

Jay Lockwood
Principal



Frequently Asked Questions (FAQ's)

Does my child have to return to school?

Yes. All students are expected to return to school full time unless self-isolating or quarantining as indicated above. This is in line with the current government guidance.

What if my child or someone in my family is vulnerable or shielding?

The government shielding advice paused on August 1st. As a result, there is no longer a requirement for anyone to shield at this current time. If a local outbreak occurs, families will receive a letter asking them to shield. Therefore, all students should be attending school as normal.

What happens when my child arrives at school?

On arrival, all students should make their way to the rear playground area and remain there until asked to enter the building.

Year 10 and 11 students should arrive at 9am and await staff instructions to wash their hands before entering the building and going to their Prep room.

Year 12 and Year 13 students should arrive at 9.15am for Prep or at 9.50am for lessons (depending on their timetable) and follow staff instructions before going to Prep or lessons.

What does my child need to bring to school?

All students should wear their school uniform as normal. Students should also bring their own pencil case and equipment as normal. We would also like all students to bring their own personal hand sanitiser and antibacterial wipes which they will keep in their bag and use as required.

Who will students be working with?

Lessons will continue as normal and students will work with staff and other students in classrooms. Year 10 and Year 11 will form one bubble of 100 students; with a separate bubble for Year 12 and another for Year 13. There will be separate arrival and departure times for different bubbles plus we will be limiting and managing the use of corridors, staircases and communal areas throughout the day.

What hygiene procedures will you have in place?

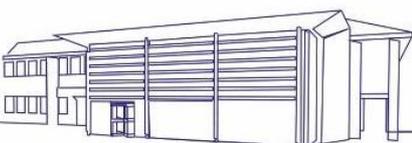
Extensive hand washing and sanitising procedures for all students and staff at the start of the day and after break and lunch time; increased cleaning of the building throughout the day and each evening; hand sanitiser and wipes available in all rooms. We will also have specific cleaning procedures for when students are using ICT equipment or rooms and for when there are lesson changes between bubbles.

Can my child wear a face covering?

This is optional in communal areas and classrooms. Within a classroom, students who wish to do so may wear a clear face visor but not a mask. This is to facilitate effective learning. Those pupils opting to wear a face covering must also carry a sealable plastic bag in which to store their face covering and hand sanitizer. When removing it, it is expected that the pupil will preferably wash but at least sanitize their hands before removal of the mask and again after it has been sealed in its bag.

Can my child wear gloves?

Gloves should be removed on arrival at school and students should wash their hands after doing so. Gloves should also be stored in a sealed bag throughout the day and should not be used in schools. Instead, we encourage and recommend regular hand sanitisation as a more effective way of avoiding cross contamination.



What are the arrangements for break and lunch time?

We will be limiting the access to our cyber cafe at different points during the day. Year 10 and Year 11 can only use the cyber cafe at lunchtime and should bring a snack / drink from home for morning break. Year 12 and Year 13 can only use the cyber cafe at break time. We are encouraging Year 12 and 13 to go off site at lunchtime or go home if they have completed their lessons for the day. Students are welcome to bring a packed lunch but should ensure they do not share with others and dispose of their rubbish in the bins provided.

Will you be doing PE and enrichment activities?

Year 10 students will have a PE lesson as normal on Monday Period 7. Initially, they will require trainers only as we cannot provide changing facilities at this time. Year 11-13 do not have timetabled PE lessons. Enrichment will run for Year 10 and Year 11 only on Monday from 4pm - 4.40pm This is optional for students to attend.

Will you be running off site activities, employer engagement and PBL weeks?

We are planning to run as many of our extra-curricular activities as possible. These will be looked at individually and will go ahead based on our risk assessment of the specific activity. We will contact parents with specific arrangements in advance of these activities.

Are there any changes to your behaviour policy?

As always, our expectation of student behaviour is high. Students who fail to meet these expectations will be dealt with in line with our behaviour policy. Where these behaviours are linked to unsafe COVID-19 behaviours, we may need to take further action to ensure our students and staff remain safe. This may mean your child being sent home; being unable to attend for a period of time; or in extreme cases, not being allowed to return to Logic. See our updated behaviour policy on the school website for more details.

Will you be running detentions / academic support for students?

Yes. Detentions will run on a daily basis as required for all Year 10 and 11 students. These will be supervised by the ACO and take place within a nominated classroom at the end of the day. For Year 12 and 13 students, academic support runs weekly and is overseen by the 6th Form team.

Will there be assemblies?

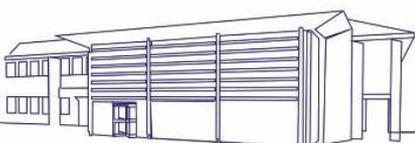
Year 10 and Year 11 will have a separate assembly on a Thursday afternoon alongside their PSHE lesson. This runs from 4pm - 4.40pm in the cyber cafe. Due to large numbers, Year 12 and Year 13 will have virtual assemblies on alternate weeks. Students will be within their form room and these assemblies will be 'live screened; into the form room via the whiteboard.

What if my child is unwell?

If your child is unable to come to school, you should contact reception on 02088313001 and speak to the attendance officer. If we are unable to take your call, please leave a message on the attendance line.

What if my child or a member of my family is unwell with COVID-19 symptoms?

If your child is unwell with COVID-19 symptoms, you should keep them at home and contact us ASAP. You must then arrange a test for your child ASAP and inform us of the result. If the test is positive, you should then follow the government guidance on self isolation. If the test is negative, your child may return to school when they are feeling better.



How are you supporting the Test and Trace procedure?

We will be monitoring who your child has come into prolonged contact with, in case we need to support a test and trace process after a positive test. Each lesson will have an identified seating plan so we know who students are sitting with throughout the day. As a result, if a student or member of staff tests positive, we can provide the necessary information as required.

