

ADMISSIONS APPEALS TIMETABLE

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| School to publish Appeals Timetable on website no later than | 28 February 2024 |
| National Offer Day | 1 March 2024 |
| Closing date for parents/carers to lodge a written appeal | 1 April 2024 |
| School to acknowledge receipt of appeal no later than | 19 April 2024 |
| Last date for the school to submit their evidence | 5 May 2024 |
| Notification to appellants of date and arrangements for their hearing no later than | 19 May 2024 |
| Clerk to send copies of all appeals paperwork to members of the appeal panel and appellants no later than | 19 May 2024 |
| Last date for appellants to submit any additional evidence | 31 May 2024 |
| Appeal Hearings | W/c 3 June 2024 |
| Decision letters sent | Within 5 school days of the Appeal Hearing wherever possible |

IN-YEAR APPEALS

In-year appeals will be acknowledged within 5 school days. Notice of the hearing will be given within 20 school days of the appeal being lodged. Appeals will be heard within 30 days of the appeal being lodged. Decision letters will be issued within 5 school days of the Appeal Hearing wherever possible.