**ADMISSIONS APPEALS TIMETABLE**

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| School to publish Appeals Timetable on website no later than | 28 February 2022 |
| National Offer Day | 1 March 2022 |
| Closing date for parents/carers to lodge a written appeal | 1 April 2022 |
| School to acknowledge receipt of appeal no later than | 19 April 2022 |
| Last date for the school to submit their evidence | 6 May 2022 |
| Notification to appellants of date and arrangements for their hearing no later than | 20 May 2022 |
| Clerk to send copies of all appeals paperwork to members of the appeal panel and appellants no later than | 20 May 2022 |
| Last date for appellants to submit any ***additional*** evidence | 31 May 2022 |
| Appeal Hearings | Week commencing  6 June 2022 |
| Decision letters sent | Within 5 school days of the Appeal Hearing wherever possible |
| **IN-YEAR APPEALS**  In-year appeals will be acknowledged within 5 school days. Notice of the hearing will be given within 20 school days of the appeal being lodged. Appeals will be heard within 30 days of the appeal being lodged. Decision letters will be issued within 5 school days of the Appeal Hearing wherever possible. | |